

Worksheet 1: Workplan for Sustainability Planning for BRITE Providers

Module	Task(s)	Who's Responsible	Timeline
	Create task force structure to guide the process		
I: Where Are We Now? The Self-Assessment	Complete Sustainability Self-Assessment		
II: What Do We Want to Sustain? What Do We Mean by Sustainability?	Develop Logic Model to: <ul style="list-style-type: none"> • Clarify sustainability goals • Identify measures to track progress 		
III: How Much Does It Cost? How Will We Finance It?	Clarify Financing for What? <ul style="list-style-type: none"> • What types of services? • How many children/families? • What level of quality? 		
	Estimate Fiscal Needs: How much will it cost?		
	Map Current Spending: What resources do you currently have?		
	Analyze Gaps: What's the gap between how much you have and how much you need?		
	Develop Financing Strategies <ul style="list-style-type: none"> • Present financing options • Evaluate options • Develop recommendations 		
IV: Building Community Support	Identify Priorities such as: <ul style="list-style-type: none"> • Community engagement • Strategic communications • Leadership development • Governance and management 		
	Design Strategies		
V: Putting It All Together	Write the Plan		